



**Northeast Decorating & Exhibit Services**  
**225 Wilkinson Street**  
**Syracuse New York 13204**  
**Phone: 315-471-9989**  
**FAX: 315-471-0237**

**Healthy Buildings 2009 Conference & Exhibition**  
**On Center Complex-Syracuse, New York**  
**September 14-16, 2009**

Job 2659

**FREIGHT/DRAYAGE- PAGE TWO**

BOOTH# \_\_\_\_\_

**INBOUND, OUTBOUND AND/OR SHOW-SITE HANDLING SERVICE RATES**

The rates listed below will apply on all shipments received, stored, transported and/or handled at the show-site (dock & forklift service), prior to show set-up. This service shall include delivery to your booth & removal and return of empty containers to and from your booth.

**\*\*IMPORTANT NOTE: Prices ARE subject to Onondaga County 8.00% Sales Tax**

0 to 100 lbs. ....	\$ 50.00	1001 to 1100 lbs. ....	\$ 346.50
101 to 200 lbs. ....	70.00	1101 to 1200 lbs. ....	378.00
201 to 300 lbs. ....	105.00	1201 to 1300 lbs. ....	409.50
301 to 400 lbs. ....	140.00	1301 to 1400 lbs. ....	441.00
401 to 500 lbs. ....	175.00	1401 to 1500 lbs. ....	472.50
501 to 600 lbs. ....	199.50	1501 to 1600 lbs. ....	496.00
601 to 700 lbs. ....	232.75	1601 to 1700 lbs. ....	527.00
701 to 800 lbs. ....	266.00	1701 to 1800 lbs. ....	558.00
801 to 900 lbs. ....	299.25	1801 to 1900 lbs. ....	589.00
901 to 1000 lbs. ....	332.50	1901 to 2000 lbs. ....	600.00
		2001 lbs. Plus... Overage Weight will be based on above rates.	

**LIABILITY STATEMENT-PLEASE READ BOTH SECTIONS:**

**Northeast Decorating & Exhibit Services will not be responsible for damage to uncrated and/or unskidded materials, nor will Northeast Decorating & Exhibit Services be responsible for concealed damages. Northeast Decorating & Exhibit Services liability shall not exceed \$ .30/ per pound. ITEMS OF HIGH VALUE SHOULD BE INSURED PRIOR TO SHIPMENT. All outbound shipments, crates, skids, etc., must meet transportation companies' minimum requirements. Signature below hereby authorizes Northeast Decorating & Exhibit Services to make necessary repairs, banding, etc., as may be required. A labor rate of \$ 25.00 per man-hour, plus materials applies.**

**PLEASE TAKE SPECIAL CARE IN FILLING OUT THIS FORM. YOUR SIGNATURE ON THIS FORM AUTHORIZES NORTHEAST DECORATING & EXHIBIT SERVICES, INC. TO HANDLE YOUR FREIGHT SHIPMENT AS LISTED ABOVE. BE SURE TO NOTE RUSH SHIPMENTS WHERE INDICATED IN THE OUTBOUND SECTION OF THIS FORM. ALSO, INDICATE FRAGILE ON BOXES, IF NEEDED.**

**\*\*\*IMPORTANT \*\*\*PLEASE READ THE ENTIRE LIABILITY STATEMENT ABOVE.**

**\*\*\*IMPORTANT \*\*\* THE AREA BELOW MUST BE COMPLETED OR THIS FORM IS UNACCEPTABLE. THANK YOU.**

**I HEREBY AUTHORIZE NORTHEAST DECORATING & EXHIBIT SERVICES TO HANDLE THE FREIGHT INDICATED ON PAGE ONE IN ACCORDANCE WITH THE TERMS AND CONDITIONS AS STATED ABOVE IN THE LIABILITY SECTION.**

**PLEASE PRINT  
 CLEARLY &  
 ADD ON  
 SALES TAX  
 (See Above)**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: (        ) \_\_\_\_\_ FAX: (        ) \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

(    ) Charge my Visa/MC/AMEX # \_\_\_\_\_ Exp Date: \_\_\_\_\_

AUTHORIZED SIGNATURE (Print & Sign Name): \_\_\_\_\_

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**Healthy Buildings 2009 Conference & Exhibition**  
**On Center Complex – Syracuse, New York**  
**September 14-16, 2009**

**Job #2659**

**Installation and Dismantle  
 Labor Order Form**

Name: \_\_\_\_\_ **BOOTH #** \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) - \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Fax: (\_\_\_\_\_) - \_\_\_\_\_

**\*\*\*NOTE: PAYMENT MUST ACCOMPANY THIS PRE-ORDER. Please Complete Below Credit Card Information  
 PLEASE FAX COMPLETED FORM TO NORTHEAST DECORATING (315) 471-0237 NO LATER THAN SEPT. 9, 2009**

**Labor Rates: ONE HOUR MINIMUM PER MAN**

Straight Time: Monday - Friday; 8:00am to 4:30pm ..... \$ 25.00/hr

Overtime: All labor before 8:00am and after 4:30pm weekdays  
 and all hours Saturday, Sunday and Holidays ..... \$ 37.50/hr

**INSTALLATION OF EXHIBIT**

We Will Require \_\_\_\_\_ person/s to assist in installing our exhibit, beginning at: \_\_\_\_\_ a.m./ p.m.  
 on \_\_\_\_\_  
 Month Day Year

**DISMANTLING OF EXHIBIT**

We Will Require \_\_\_\_\_ person/s to assist in dismantling our exhibit, beginning at: \_\_\_\_\_ a.m./ p.m.  
 on \_\_\_\_\_  
 Month Day Year

- ( ) Our representative in charge of installing the display will be \_\_\_\_\_, and will supervise display men.
- ( ) WE WANT NORTHEAST DECORATING STAFF TO SUPERVISE INSTALL **OR** DISMANTLE. **PLEASE CIRCLE ONE OR BOTH**

Installation:	_____ Display person/s x _____/hr	rate (as listed above)	=	\$	_____
Dismantling:	_____ Display person/s x _____/hr	rate (as listed above)	=		_____
				Sub Total:	\$ _____
				8.00% Sales Tax:	+ _____
				<b>TOTAL:</b>	\$ _____

( ) Charge my Visa/M/Card/AMEX Card # \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Authorized by: **(PLEASE PRINT NAME & SIGN)** \_\_\_\_\_